PurPOSE
This Code of Conduct is intended to establish basic rules of conduct for Board members in order to maintain and build public confidence in the integrity, objectivity and transparency of the Board of Governors and to allow Board Members to exercise their mandate and carry out their duties with confidence, independence and objectivity for the better fulfillment of the University’s mission.

SCOPE
This Code applies to all members of the Board of Governors of Algoma University and to all members of committees established by the Board of Governors.

CODE OF CONDUCT

During Term of Office

1.1 Members are accountable to exercise the powers and discharge the duties of their office diligently, honestly, in good faith and in the best interests of the University rather than in the interests of any other person, entity or constituency.

1.2 Members will treat other Members, and all Algoma University stakeholder’s with respect and will deal ethically and responsibly on matters relating to their role as representatives of the University.
1.3 Members will respectfully work with other members in a spirit of harmony and cooperation, giving members courteous consideration of their opinions.

1.4 Members will represent the interests of Algoma University; this responsibility supersedes any loyalty such as advocating for special interest groups.

1.5 Members will avoid conflicts of interest with respect to their fiduciary responsibility to the University and will adhere to the Conflict of Interest requirements outlined in Algoma University By-laws 7.0 Section X.

1.5.1 Members will disclose conflicts of interest to the Chair as they arise.

If a Member is uncertain about whether a conflict of interest exists, he/she will consult the Chair of the Board for clarification.

1.6 Members will not communicate any matter designated as confidential to others, and will abide by the confidentiality of such confidential information in perpetuity, as outlined in the Algoma University By-laws, Section VI. 15.

1.7 Members will carry out their duties in such a way as to maintain confidence in the administration of the University. Members will not attempt to exercise individual authority over any Board or University business, except as explicitly set forth in Board policies or otherwise determined by the Board.

1.8 Members will attend meetings on a regular and punctual basis and be well prepared for each meeting and for the discussion of all agenda items.

**After Leaving Office**

1.9 Members will act in such a manner so as not to make use of any information obtained in their capacity as a Member that is not generally available to the public, in order to derive a benefit or advantage for themselves or that of any family member.

1.10 Members will respect the confidentiality of information received in the performance of their duties, as well as the confidentiality of the Closed Session deliberations of the Board.
Failure to Comply with the Code of Conduct

1.11 Where a Member has failed to comply with the Code of Conduct, the Chair of the Board of Governors shall have the power to issue a warning, to suspend the said Member for a period of time, or, in serious cases, to refer the matter to the Board for consideration of action under Algoma University By-laws 7.0 Section X. 6.